

Request letter to Issue Bonafide Certificate

Date:.....

To
The Principal
Bal Bhavan International School
N.H-1, G.T. Road, Gannaur,
Distt. Sonipat, Haryana-131101

Subject: Request to Issue Bonafide Certificate

Dear Sir/ Madam

I parent of Studying in Class
..... Section Admission No. would request you to kindly issue us
Bonafide certificate for(Purpose)

Hereby I wish to state that the documents and proofs I have submitted in your school at
the time of Admission are correct.

I understand that this process will take minimum three working days period and will be
done after the checking and verification of documents and proofs submitted by us. (Self
attested)

I stand in cooperation with school norms.

Thanking you

Yours sincerely

(Name & Signature of parent)